FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00165825-B **Type of Permit:** FILMING **Release Date:** 11/06/2020

| | |
|---|---|
| **Production Company** | NEW YORK FILM ACADEMY LTD - PROFESSORS |
| **Insured Company Name** | NEW YORK FILM ACADEMY LTD - PROFESSORS |
| Contact Phone No. 1 | 818-333-3558 |
| Contact Phone No. 2 | 818-295-2020 |
| Fax | 818-295-2049 |
| Address | 3300 W. RIVERSIDE DR<br>BURBANK, California 91505 |
| **Production Title** | FILM/CINE PRODUCTION WORKSHOP |
| **Type of Production** | Student |

| | |
|---|---|
| **Producer** | Luis valencia |
| **Director** | Luis valencia |
| **1st AD** | Luis valencia |
| **Production Manager** | Luis Valencia |
| **FilmL.A. Coordinator** | Francisco Nunez |
| **Location Manager** | Luis valencia |
| Primary Phone | Office - 818-330-6133 |
| Secondary Phone | |
| **Location Assistant** | Luis valencia |
| Primary Phone | Mobile - 213-703-8302 |
| Secondary Phone | |

### Fees

| | |
|---|---|
| LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE | $342.00 |
| LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE | $76.00 |
| LA CITY DEPT OF REC AND PARKS CAMERA CLASS USE FEE 1-14 PERSONS | $75.00 |

**Total Permit Fee** $493.00

**Number of Locations** 1

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## Location



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**Insured Company** NEW YORK FILM ACADEMY LTD - PR...
**Production Title** FILM/CINE PRODUCTION WORKSHOP

**Location Manager** Luis valencia
Primary Phone Office - 818-330-6133
Secondary Phone

**Location Address** 4730 Crystal Springs Dr, Los Angeles, CA, 90027
**Location Name** GRIFFITH PARK
**Location Type** Park
**Film Dates** 11/7/2020 - 11/7/2020 09:00 - 18:00 1 day
**Open or Closed to the Public** Open

**Generic Conditions**
*** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
**THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

**Please see attached document** 69269 - GUIDELINES RIDER B.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 10 |
| Cube Trucks | 1 |
| Portable restrooms | 1 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Crew | 20 |
| Rec & Park Monitor required | 1 |
| Spot Check | 1 |

**Filming Activities** Camera on sticks; Exterior Dialogue; Exterior establishing shots; Exterior models against scenery; Handheld equipment; Old Zoo for 11/7. Res 69269;

**Jurisdiction** **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 593 **Grid:** J2

**Approvals** LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE Christina Woods

**Coordinator Note** Protests and demonstrations are occurring daily in Los Angeles as well as other cities across the Nation. Some of those public gatherings have involved instances of civil disobedience. Others have devolved into acts of violence, including vandalism, arson and looting. Film production representatives may continue to work during these times. Existing Department policy provides specific guidelines regarding police response during a tactical alert incident. Production companies need to be reminded that police response and availability during a tactical alert will be extremely

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limited. If an unlawful assembly has been declared and a dispersal order has been given, the Incident Commander (IC) of the Los Angeles Police Department will establish a safe working area for members of the Department and the Community. Film productions working in the City where tactical movements may exist are reminded that skirmish lines may be used to move back and forth through areas affected. Film permits may be revoked and an area declared unsafe. The decision to assume any risk of danger involved in film production remains with the individual production company making such decision. Police service and response may be severely impacted. Productions assume full responsibility for its own safety that includes personnel and production equipment used in film production.

**Coordinator Note** Rec & Park Monitor required

**Coordinator Note** RIDER B ADDS DATES TO LOCATION

**Coordinator Note** CCO Luis valencia

Primary Phone: Office - 818-330-6133

**Parking**

**Base Camp**
Location Type : Filming Location

**Crew Parking**
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

NOT A PERMIT

# Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to conduct students with instructors doing a workshop at the Old Zoo on 11/07/2020 (see plot plan).**
- **Ok to conduct students with instructors doing a workshop at the Old Zoo at the picnic area and by the cages.**
- **Not approved to use a drone, have an animal or generator on-site.**
- **Ok to use handheld equipment, grip and a dolly.**
- **Company must adhere to the guidelines/stipulations provided by Film LA in regards to Covid 19.**
- **No on-site catering.**
- **Not approved to alter the landscape/buildings.**
- **Ok to park 10 crew cars and 1 cube truck in the parking lot (see plot plan).**
- **Must leave all fire lanes open at all times and do not block any fire hydrants.**
- **Company does not have exclusive use of parks/parking lots.**
- **Must work around park patrons, park activities and park maintenance staff.**
- **No blocking off exits/entrance of driveways.**
- **No staking. Must be free-standing.**
- **Not allowed to have Propane Heaters on-site unless approved by LAFD.**
- **Fire extinguisher required for generators on site.**
- **Use of City utilities (water and electricity) is $75 per use, per day. The company will be invoiced by the Park Film Office once filming is complete.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**

- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- **Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.**
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.**
- **Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.**
- **Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.**
- **Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.**
- **A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.**
- **No Smoking unless in designated area.**
- **No smoking on trails.**
- **Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.**
- **A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.**

MODEL PERMIT

**(OLD ZOO & PARKING LOT)**

NOT A PERMIT